

# INVITATION FOR BIDS (IFB)

MINISTRY OF MAHAWELI DEVELOPMENT AND ENVIRONMENT

## CENTRAL ENGINEERING CONSULTANCY BUREAU

### PROVISION OF JANITORIAL AND CLEANING SERVICES – 2018/2019

**BID NUMBER: CB/PO/NCB/2018/04**

- 1) The Chairman, Senior Procurement Committee of Central Engineering Consultancy Bureau, now invites sealed bids from eligible and qualified bidders for Provision of Janitorial and Cleaning Services for a period of one (01) year for the following office premises listed below.
  - (i) Head Office "Walawe Wing", "Kelani Wing", "Mahaweli Wing" of CECB at No. 415, Bauddhaloka Mawatha, Colombo-07 and Chairman's official Bungalow and VIP Bungalow of CECB at Sarana Road, off Bauddhaloka Mawatha, Colombo – 07.
  - (ii) AGM (NRM & LS) Office, CECB at Jawatta
  - (iii) DGM (F&M) Office, CECB at Ethulkotte
  - (iv) AGM (NR) Office, CECB at Rajagiriya.
- 2) Bidding will be conducted through National Competitive Bidding Procedure.
- 3) To be eligible for contract award, the successful bidder shall meet the following requirements:
  - a) The bidder shall be a limited liability company or partnership or sole proprietor registered with the Registrar of Companies/Provincial Council/Divisional Secretariat with availability of valid Business Registration as a Provider of Janitorial service.
  - b) The bidder shall have been operating in Sri Lanka for the provision of Janitorial Services at least for a period of five (05) years successfully up to now and shall be capable of demonstrate with documentary evidences, their track record of at least for five (05) years in provision of janitorial services
  - c) The bidder shall not have been blacklisted by CECB or other companies previously:
- 4) Qualification requirements to qualify for contract award include:
  - a) Successfully provided janitorial and cleaning services at least in one contract with contract value not less than LKR 5 million in government sector or reputed private sector organization during last five (5) years.
  - b) Average annual value of janitorial and cleaning services provided in last three years shall be at least LKR 8 million.
- 5) Interested eligible bidders may obtain further information from Procurement Officer, the Procurement Officer at Head Office, Central Engineering Consultancy Bureau, No. 415, Bauddhaloka Mawatha, Colombo 07. (Tel: 011-2668821) and inspect the bidding documents during 0900 hrs. to 1530 hours on any working day from 31.8.2018 until 13.09.2018.
- 6) A complete set of Bidding Documents in English language may be purchased by interested bidders on submission of a written application to the Procurement Officer at the above address during 0900 hrs. to 1530 hours on any working day from 31.08.2018 until 13.09.2018 upon payment of a non-refundable fee of Sri Lankan Rupees Two Thousand (Rs. 2,000,00) including VAT. The method of payment will be cash.
- 7) Sealed bids shall be deposited in duplicate in the Tender Box made available at the ground floor lobby of "Walawe" building in Central Engineering Consultancy Bureau, No 415, Bauddhaloka Mawatha, Colombo 07 or sent by registered post addressed to the Chairman, Senior Procurement Committee, Central Engineering Consultancy Bureau at the above address to reach him on or before 1400 hrs. on 14.09.2018. Late Bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend at the above address.
- 8) Bids shall be valid up to 14.12.2018 (91 days from submission of Bids).
- 9) All bids shall be accompanied by a Bid Security, which shall be in the form included in the Bidding Document, issued in favour of General Manager, Central Engineering Consultancy Bureau, No. 415, Bauddhaloka Mawatha, Colombo 07, for an amount of Sri Lankan Rupees Fifty Thousand Rupees (Rs.50,000.00) valid up to 19.01.2019 (119 days from submission of Bids) issued by a reputed commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka or an agency acceptable to the CECB as per Clause 09 of Instructions to Bidders.
- 10) The Senior Procurement Committee reserves the right to reject any or all bids and the right to accept any portion of a bid, at any time prior to awarding of a contract without giving any reason for such action. The Senior Procurement Committee is not bound to accept the lowest or any bids.
- 11) Pre-bid meeting will be held at 10.00 a.m. on 06.09.2018 at CECB Head Office, No. 415, Bauddhaloka Mawatha, Colombo-07.

Chairman,  
Senior Procurement Committee,  
Central Engineering Consultancy Bureau,  
415, Bauddhaloka Mawatha,  
Colombo 07.